

Notes for contributors

Contributions should be in English. Contributors whose native language is not English are asked to have their article carefully checked by a native speaker. Please send the manuscript (max. 9500 words) and an abstract (200 words) as **an e-mail attachment** to the address of the Editor-in-Chief: icup@uamail.albany.edu. No hard copy submission is needed.

Peer Review: The journal operates a blind peer review that takes approximately 3 months. Submissions are sent to 2-3 reviewers whose comments will be available to the authors after the review process. Every effort is made to respond to the authors in a timely manner.

Manuscripts must be typed double-spaced on one side of A4 or 8.5-inch paper with 1 inch (2.5 cm) margins all around. The first page should contain the title of the article, followed by the author's full name, academic affiliation and e-mail address, and a short 50-word bio-statement. Manuscripts are limited to 9500 words.

Examples: Examples should be given in italics and numbered consecutively. Examples in languages other than English should be given in Romanized script, and in italics; any gloss should be aligned, followed by the English translation in single quotation marks. For bi- and multi-lingual examples, use italics for one language, CAPITALS and underlining for the others (in that order).

Line drawings ("Figures") and **photographs** ("Plates") must be reproducible originals and should be submitted on separate sheets, carefully numbered and labeled. They should be referred to in the text and approximate position should be indicated. Captions should be typed on a separate sheet and placed at the end of the manuscript together with the originals.

Tables should appear at the end of the manuscript, numbered consecutively and titled. Reference must be made in the text and appropriate position indicated.

Endnotes are allowed but should be kept to an absolute minimum. All notes should be listed on a separate sheet entitled "Notes" and should be included after the main body of the article, preceding the reference section. No footnotes are allowed.

References are cited in the text by giving the name of the author/editor, year of publication and the page reference, all in parentheses, for example (Wierzbicka 1999a: 23). Use "et al." when citing works by than two authors in the text. References must be listed fully in alphabetical order by author/editor, with complete bibliographical details (including publisher). First names of authors and editors are required. Journal and book titles must be given in full and must be printed in italics. Page references must be given for articles in books and journals. References should conform to the following **examples:**

- Langacker, Ronald W. 1991. *Concept, Image, and Symbol. The Cognitive Basis of Grammar*. Berlin: Mouton de Gruyter.
- Saville-Troike, Muriel. 1985. *Bilingual discourse: Communication without a common language*. Paper presented at the Second Languages Research Forum, Los Angeles, CA.
- Blank, Andreas and Peter Koch (eds.) 1999. *Historical Semantics and Cognition*. Berlin/New York: Mouton de Gruyter.