

Multilingua

Journal of Cross-Cultural and Interlanguage Communication



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Scope and general policies of the journal

Scope

Multilingua (*MULTI*) is an international academic journal for interdisciplinary research on linguistic diversity in social life. It publishes original high-quality research for scholars, students and practitioners with an interest in sociolinguistics, linguistic anthropology, pragmatics, social psychology of language, conversation analysis and discourse analysis. The journal is particularly interested in analyses of hitherto neglected sociolinguistic contexts worldwide.

MULTI is a hybrid journal, published six times a year in print and online. It publishes in English – with a second abstract in any language of the authors choice.

Article (manuscript) categories

Apart from research articles it encourages other publication formats, such as scholarly debates, theoretical reviews, methodological reflections and thematic issues of wide importance to the field.

Submissions in the following fields are welcome

- Bi- and multilingual communication
- Language policy
- Language-in-education
- Inter-, trans- and cross-cultural communication
- Language, discourse and communication in relation to migration, mobility across time and space, transnationalism and diaspora.
- Translation and interpreting as a social practice

Peer review, turnaround times and preprint policies

Peer review information

MULTI is a double-blind journal. Manuscripts are reviewed anonymously by 2–3 independent reviewers selected by the Editors. The authors may provide the names, institution, country and e-mail addresses of up to four potential reviewers. Reviewers indicated by the authors must be of institutions and countries different from the corresponding author/ those of any of the authors. Authors may also provide names of reviewers they wish to exclude from reviewing their manuscripts.

The editors reserve the right to reject submitted manuscripts without peer review if the studies are not novel or important enough to merit publication in the journal. Manuscripts deemed unsuitable (insufficient originality or limited interest to the target audience) will be also rejected without review.

To maximize your chances of acceptance, it is essential that your article is within the scope of the journal. We are looking for theoretically and methodologically innovative research that has broader relevance. We particularly welcome research from marginalized and underexplored contexts.

Turnaround time

MULTI aspires to inform authors of the peer review decision within 2–3 months from the submission date. Manuscripts that need to go through major revisions have to be returned within 4 months - manuscripts requiring minor revisions have to be sent back within 2 months. We aim to publish accepted articles online within 2–4 weeks of acceptance.

Issue based publication

Articles are first published online as DOI citable articles and are later assigned to an issue with final page numbers.

Rejection of manuscripts

Manuscripts dealing with subjects that have been well studied in the literature, and that do not resolve questions raised by previous studies, or manuscripts that are statistically underpowered, are likely to be rejected without peer review.

Manuscripts are also returned to authors if they do not comply with the Instructions for Authors.

Appeals

Manuscripts that have been rejected for publication will be reconsidered only at the discretion of the Editor(s). Authors wishing to request reconsideration of a previously rejected manuscript must do so in written form and submit a rebuttal by e-mail to the journal's editorial office. Authors should provide detailed reasons why they believe the manuscript should be reconsidered. If the rebuttal is accepted, the author will be asked to re-submit the manuscript, or the decision will be reversed.

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De Gruyter does not consider the following purposes of a paper as pre-publication: publication in the form of a congress abstract, publication as an academic thesis, publication as an electronic preprint on recognized servers such as arXiv, RePEc, bioRxiv, ResearchSquare, etc.

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Inclusive language recognizes diversity, conveys respect for all people, is sensitive to differences and promotes equal opportunities. Content should not make assumptions about readers' beliefs or commitments; should not contain anything that might suggest that one person is superior to another because of age, gender, race, ethnicity, culture, sexual orientation, disability or health condition; and should use inclusive language throughout. Authors should ensure that their writing is free from prejudice, stereotypes, slang, references to the dominant culture and/or cultural assumptions.

We advise the following approach: Aim for gender neutrality by using plural nouns (clinicians, clients, participants) as standard and avoiding "he" or "she", wherever possible. Instead, please use "they". We recommend avoiding the use of descriptors that refer to personal characteristics such as age, gender, race, ethnicity, culture, sexual orientation, disability or health status unless they are relevant and valid.

Submission of manuscripts

- Submit manuscripts exclusively online at: <http://mc.manuscriptcentral.com/multi>

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The manuscript should be submitted in separate files: title page, main text file and figures/tables (if any). Self-identifying citations and references should be left blank when manuscripts are first submitted. Authors are responsible for reinserting self-identifying material when manuscripts are prepared for the final submission.

Manuscripts for research articles must be between 8,000 and 12,000 words to be considered for publication.

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Post-acceptance

Galley proofs

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Acknowledgments

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Author contributions

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Individuals who helped or participated in certain substantive aspects of the project or work (e.g., technical services staff), but whose contributions were not of sufficient extent to be listed as co-authors, should be appropriately acknowledged, usually in an Acknowledgements section.

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MULTI requires authors to follow our [Data Sharing Policy](#), which must comply with the European GDPR (*General Data Protection Regulation*) rules. Research data should be made widely available to the research community to demonstrate the robustness and validity of the research presented in the journal, to enable and encourage replication of the results, and to provide the community with opportunities to learn.

Preparation of manuscript

Title page information

Please provide a title page as a separate file during the submission process including the following information:

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Write at least one given and family name in full. For all other names, the initial is sufficient. List authors in the order you wish them to appear in the final version. Indicate the corresponding author by using an asterisk “*” after the family name. Please note that as per De Gruyter policy, no author list changes are permitted after acceptance of a manuscript.

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Your manuscript should be subdivided into sections (and, if necessary, subsections). These sections should be labeled with headings in a consistent format and with a clear hierarchy of section headings. Limit your subsections to a maximum of four levels. For subdivided sections ensure that they have at least two subheadings on one level. Headings do not have an end period.

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Please adhere strictly to the reference style of *MULTI* as outlined in the [De Gruyter Mouton Journal Style Sheet](#). The style sheet provides examples for different types of citations in the text as well as for different bibliographic items in the reference list. Please note: All references mentioned in the reference list must be mentioned in the text, and vice versa.

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Figures should be numbered consecutively using Arabic numerals (from 1) throughout the text. If you include multi-part figures, please make sure to label all part figures by using uppercase letters. Please make sure that all figures are explicitly referred to in the text. Do not end the text immediately preceding the suggested positioning of a figure with a colon and avoid expressions such as “in Figure 1 below/above”, as the exact positioning of these elements cannot be determined until after the manuscript has been typeset. Note that figures will usually be placed at the top or the bottom of the page in the final layout.

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Abbreviations

The use of abbreviations and acronyms is permitted given that they are expanded in full when used the first time with the abbreviation in parentheses (applies to abstract and main text). Please use them consistently thereafter. Avoid using non-standard abbreviations unless they appear more than three times in the text. We recommend providing a list with an overview of all abbreviations.

Equations and symbols

Equations should be well-aligned and not crowded. Use only Latin and Greek alphabets. Avoid complicated superscripts and subscripts by introducing new symbols. Avoid repetition of a complicated expression by representing it with a symbol. For MS Word submissions create equations using the Microsoft equation editor or a corresponding add-on. Do not submit math equations as images, but as editable text. Number displayed equations consecutively with Arabic numerals (if referred to in the text).

Linguistic examples

Keep the use of italic and bold font type, underlining and background color in tables to a minimum and only use it when absolutely necessary to draw attention to a particular linguistic feature that cannot be highlighted otherwise.

Linguistic examples with interlinear glossing should follow the “Leipzig glossing rules” (<http://www.eva.mpg.de/lingua/resources/glossing-rules.php>). Align glosses using tables preferably or tabs. Do NOT use space bars. The example source should be listed on a new line left-aligned with the example text. Examples in English should be set in italics.

References to examples in the text should take the form “see (2a) and (2b)” with both number and letter in brackets.

(Please see below for an example on how to format a linguistic example.)

- (1) *qwél-em te Strang te sth'óqwi.*
barbecue-INTR DET Strang DET fish
'Strang barbecues the fish.'
(Wiltschko 2006: 202)
- (2) a. *bawíð lagahk loð.*
I.saw SELF me
'I saw myself.'
(Gast and Siemund 2006: 355)
- b. *lagahk Juan kayuhn-ní rolíhdz-ní.*
SELF Juan Is.building-3SG house-3SG.POSS
'Juan himself is building his house.'
(Gast and Siemund 2006: 355)
- c. *Juan ensílaani kayuhn-ní rolíhdz-ní.*
Juan SELF.AO Is.building-3SG house-3SG.POSS
'Juan is building his house himself.'
(Gast and Siemund 2006: 355)
- (3) *I sent the artefacts to an anthropologist.*

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For all examples connected to an audio/video recording, supply audio/video clips. Deliver these clips as separate files and do not integrate them directly into the manuscript.

Name all your clips using the following convention:

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The following formats are preferred: audio files in MP3 (at least 16 bit) and video files in MP4 (at least a height of 480 pixels and a frame rate of 25). However, other common formats are also permitted.

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Use appendices for information that supports your findings but is not essential for the understanding of your paper (e.g., lengthy mathematical proofs, tables, graphics, etc.). Cite appendices within the main text. Tables and figures in the appendix should be numbered consecutively as follows: Figure A.1, Table A.1, Figure A.2, Table A.2, etc. The appendix is placed at the end of the main text before the reference list.

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Please contact the Editors-in-Chief for any further questions:

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