

Editorial Policies

OVERVIEW OF THE EDITORIAL PROCESS

For detailed submission guidelines please refer to the Instruction for Authors or contact the Editors of *Complex Manifolds*.

Submission

Each manuscript should be accompanied by a cover letter which should explicitly state that the authors have the authority to publish the work and that the manuscript (or one with substantially the same content, by any of the authors) has not been previously published in any language anywhere and that it is not under simultaneous consideration by another journal. All authors of the manuscript are responsible for its content; they must have agreed to its publication and have given the corresponding author the authority to act on their behalf in all matters pertaining to publication. The corresponding author is responsible for informing the co-authors of the manuscript status throughout the submission, review, and production process.

Authorship

Authorship should be limited to those who have made a significant contribution to the conception, design, execution, or interpretation of the reported study. All those who have made significant contributions should be listed as co-authors. Those who do not meet that criteria should be acknowledged (see Instructions for Authors for details). It is the sole responsibility of contributors to determine the authors of the manuscript submitted to the journal.

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The Editor seeks advice from experts in the appropriate field. Research articles and communications are refereed by a minimum of two reviewers, review papers by at least three.

Suggestions from authors

Authors are requested to suggest persons competent to review their manuscript. However, please note that this will be treated only as a suggestion, and the final selection of reviewers is exclusively the Editor's decision. The authors' names are revealed to the referees, but not vice versa.

The reviewers make an objective, impartial evaluation of scientific merits of the manuscript. Reviewers operate under guidelines set forth in the Guidelines for reviewers and are asked to comment on the following aspects of submitted manuscripts:

- ✦ novelty and originality of the work;
- ✦ broad interest to the community of researchers;
- ✦ significance to the field, potential impact of the work, conceptual or methodological advances described;
- ✦ study design and clarity;
- ✦ substantial evidence supporting claims and conclusions;

- ✦ rigorous methodology

If a manuscript is believed to not meet the standards of the journal or is otherwise lacking in scientific rigor or contains major deficiencies, the reviewers will attempt to provide constructive criticism to assist the authors in ultimately improving their work.

If a manuscript is believed to be potentially acceptable for publication but needs to be improved, it is invited for reconsideration with the expectation that the authors will fully address the reviewer's suggestions.

Once all reviews have been received and considered by the Editor, a decision letter to the author is drafted. There are several types of decisions possible:

- ✦ Accept without revision
- ✦ Minor revision
- ✦ Major revision
- ✦ Reject

Revised manuscript submission

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