EDITORIAL POLICY FOR CHEMISTRY TEACHER INTERNATIONAL

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The authorship of the work should fulfill the following criteria:

- Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data of the work.
- Drafting the work or revising it critically for important intellectual content.
- Final approval of the version to be published by all authors.
- Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

2. Addition or removal of authors
The authors’ request for addition or removal of an author should be properly justified. Please note that a change in authorship (order of listing, addition or deletion of a name, or corresponding author designation) after submission of the manuscript will be implemented only after receipt of signed statements of agreement from all parties involved (all listed authors and the author to be removed or added). No author list changes are permitted after acceptance of an article.

3. Submission
Each manuscript submission declares that the manuscript has not been previously published in any language anywhere and that it is not under simultaneous consideration by any other journal. Further, all co-authors must have agreed to its publication and have given the corresponding author the authority to act on their behalf in all matters pertaining to publication. The corresponding author is responsible for informing the co-authors of the manuscript status throughout the submission, review and production process.

4. Peer review procedure
Submitted manuscripts will be reviewed in a two-step procedure. Firstly, the Editor-in-Chief or Managing Editor decides whether the manuscript fulfils the substantive and formal criteria for the further peer review process. The decision is based on the following criteria:

- Relevance: the content conforms to the scope and goals of NMR.
- Originality/topicality: the content is sufficiently important and topical to worthy to be published in NMR.
- Formal correctness: the formal criteria have been met.
- Ethical Guidelines: national and international ethical standards for studies with human and/or animal subjects are fulfilled (where applicable).
In case the criteria have not been met, the manuscript is being rejected without peer review. The authors have the opportunity to resubmit the manuscript after basic revision. If all criteria have been met, the manuscript is being undergone a double-blind peer review process. The authors are not being informed about the names and affiliations of the reviewers; the reviewers are not being informed about the names and affiliated institutions of the authors.

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The Handling Editor (Editor-in-Chief, Associate Editor, Editor) invites experts in the appropriate subject area and requests them to undertake a double-blind peer review. Manuscripts will be evaluated by at least three reviewers. The reviewer will make an objective, impartial evaluation of the scientific merits of the manuscript. Reviewers work according to the scope of NMR. Their evaluation and commentary will be made according to the following criteria:

- Relevance to the scope of NMR
- Originality and novelty
- Appropriateness of choice, presentation and discussion of methods
- Presentation and discussion of results
- Relevance to the scientific and/or professional community
- Legibility, style and structure of the text

In case of missing standards, lacks in scientific precision or other major deficiencies, the manuscript will be rejected.

If a manuscript is being considered for publication but in need of improvement, revision of the manuscript is being required. The authors have to follow the reviewers’ comments and reply to them, whereby rebuttals are allowed, if applicable. Once all these requirements are being fulfilled, the Handling Editor decides on the publication of the article.

Once all reviews have been received and considered by the Handling Editor, an e-mail with the decision is sent to the corresponding author.

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Authors are occasionally asked to provide additional comments and explanations on linguistic or technical aspects to the technical editors.

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- If acted upon, could pose a serious health risk.

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For all parties involved in the act of publishing (the author, the journal editor(s), the peer reviewer and the publisher) it is necessary to agree upon standards of expected ethical behavior.

For details and examples of statements please see “Author’s Statements” and “Author and ethical statements instructions”.