

## Instructions for Authors

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### ABOUT

**Special Matrices** publishes original articles of wide significance and originality in all areas of research involving structured matrices present in various branches of mathematics and their noteworthy applications in physics, engineering, and other sciences. We aim to provide a hub for all researchers working across this topic to present their discoveries, and to be a forum for the discussion of the important issues in this vibrant area of matrix theory.

### CRITERIA FOR PUBLICATION

The primary criteria for judging the acceptability of a manuscript are: its originality, scientific importance and interest to a general biological audience. See our Editorial Policy for more details.

### PUBLICATION FORMATS

**Special Matrices** considers submissions of: **Research Articles, Reviews Papers, Research Problems, Short Notes, Letters to the Editor** and **Amendments**.

### ELECTRONIC SUBMISSION

All manuscripts should be submitted via <http://www.editorialmanager.com/spma>. Manuscripts submitted under multiple authorship are reviewed on the assumption that all listed authors concur in the submission and are responsible for its content; they must have agreed to its publication and have given the corresponding author the authority to act on their behalf in all matters pertaining to publication. The corresponding author is responsible for informing the coauthors of the manuscript status throughout the submission, review, and production process.

### ELECTRONIC FORMATS ALLOWED

Manuscripts have to be written in LATEX, AMS-TEX, AMS-LATEX. We do not accept papers in Plain TEX format. If additionally a PDF file is supplied, the peer review process will be speed up. Authors are encouraged to submit the final version of the paper using the De Gruyter Open LATEX template.

### FIRST-TIME SUBMISSION OF MANUSCRIPTS

It is important that authors include a cover letter with their manuscript. Please explain why you consider your manuscript to be suitable for publication in *Special Matrices*, why your paper will inspire the other members of your field, and how will it drive research forward.

The letter should contain all important details such as:

- your full name (submitted by)
- full title of article and short title
- full list of authors with affiliations
- e-mail of the corresponding author
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- number of attached files, if there is more than one
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The cover letter should explicitly state that the manuscript (or one with substantially the same content, by any of the authors) has not been previously published in any language anywhere and that it is not under simultaneous consideration or in press by another journal. If related work has been submitted, then we may require a preprint to be made available. Reviewers will be asked to comment on the overlap between the related submissions.

Manuscripts that have been previously rejected, or withdrawn after being returned for modification, may be resubmitted if the major criticisms have been addressed. The cover letter must state that the manuscript is a resubmission, and the former manuscript number should be provided.

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## SUBMISSION OF REVISED ARTICLES

Resubmitted manuscripts should be accompanied by a letter outlining a point-by-point response to Journal Editor's and reviewers' comments and detailing the changes made to the manuscript. A copy of the original manuscript should be included for comparison if the Journal Editor requests one. If it is the first revision, authors need to return the revised manuscript within 28 days; if it is the second revision, authors need to return the revised manuscript within 14 days. Additional time for resubmission must be requested in advance. If the above mentioned deadlines are not met, the manuscript will be treated as a new submission.

For resubmitted manuscripts, please provide us with an editable text and publication-quality figures:

Tables also need to be included within an editable article file or be submitted separately as editable files.

Supply any figures as separate high-resolution, print-ready digital versions.

In addition to the editorial remarks, authors are asked to take care that they have prepared the revised version according to the Journal's style. Please adopt numbered citation (citation-sequence) style referencing.

## PREPARATION OF MANUSCRIPTS

Articles should be organized into the following sections:

- Title page: Title, Name(s) of Author(s), Affiliation(s), Personal e-mail address(es)
- Abstract
- AMS Mathematics Subject Classification number(s)
- Keywords
- Text
- Acknowledgments (if applicable)
- References

Each of these elements is detailed below.

### **Title**

We suggest the title should be relatively short but informative. If a long title is necessary, please prepare an optional short title.

### **Name(s) of Author(s)**

List of all authors of a paper. We need full first name, initial(s) for middle name(s) and full second name.

### **Affiliation(s)**

Please indicate authors' affiliations here. Affiliations should include:

- Department

- University
- City
- Country
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**Abstract**

An abstract should accompany every article. It should be a brief summary of significant results of the paper. An abstract should give concise information about the content of the core idea of your paper. It should be informative and not only present the general scope of the paper but also indicate the main results and conclusions. An abstract should not exceed 200 words. It should not contain literature citations, allusions to the tables, tables, figures or illustrations. All nonstandard symbols and abbreviations should be defined. In combination with the title and keywords, an abstract is an indicator of the content of the paper.

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For AMS Mathematics Subject Classification see <http://www.ams.org/msc/>

**Keywords**

List all keywords separated by commas.

**Text**

General rules for writing:

- use simple and declarative sentences, avoid long sentences, in which the meaning may be lost by complicated construction;
- be concise, avoid idle words;
- make your argumentation complete; use commonly understood terms; define all nonstandard symbols and abbreviations when you introduce them;
- explain all acronyms and abbreviations when they first appear in the text;
- use all units consistently throughout the article;
- be self-critical as you review your drafts.

**Structure of a paper**

Research papers and review articles should follow a strict structure. Generally a standard scientific paper is divided into:

- introduction: present the subject of your paper clearly, indicate the scope of the subject, present the goals of your paper and finally the organization of your paper;
- main text: present all important elements of your scientific message;
- conclusion: summarize your paper.

**Footnotes/Endnotes/Acknowledgements**

We encourage authors to restrict the use of footnotes. If necessary, please make endnotes rather than footnotes. A footnote/endnote may include:

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- the current address of an author (if different from that shown in the affiliation);
- traditional footnote content.

Information concerning research grant support should appear in a separate Acknowledgements section at the end of the paper, not in a footnote. Acknowledgements of the assistance of colleagues or similar notes of appreciation should also appear in the Acknowledgements section, not in footnotes.

### **Tables**

You should use tables only to improve conciseness or where the information cannot be given satisfactorily in other ways. Tables should be numbered serially and referred to in the text by number. Each table should have an explanatory caption which should be as concise as possible.

### **Figures**

You may use line diagrams and photographs to illustrate theses from your text. The figures should be clear, easy to read and of good quality. Styles and fonts should match those in the main body of the article.

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### **References**

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