Editorial Policies

Translational Neuroscience endorses editorial policies recommended by the World Association of Medical Editors and the International Committee of Medical Journal Editors (ICMJE).

OVERVIEW OF THE EDITORIAL PROCESS

For detailed submission guidelines please refer to the Instructions for Authors or contact the Managing Editor of the journal.

Submission

Each manuscript should be accompanied by a cover letter which should explicitly state that the authors have the authority to publish the work and that the manuscript (or one with substantially the same content, by any of the authors) has not been previously published in any language anywhere and that it is not under simultaneous consideration by another journal. All authors of the manuscript are responsible for its content; they must have agreed to its publication and have given the corresponding author the authority to act on their behalf in all matters pertaining to publication. The corresponding author is responsible for informing the co-authors of the manuscript status throughout the submission, review, and production process.

Authorship

Authorship should be limited to those who have made a significant contribution to the conception, design, execution, or interpretation of the reported study. All those who have made significant contributions should be listed as co-authors. Those who do not meet that criteria should be acknowledged (see Instructions for Authors). It is the sole responsibility of contributors to determine the authors of the manuscript submitted to the journal.

Authors must ensure that anyone named in the acknowledgments agrees to being so named. Following the Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals from ICMJE, editors of Translational Neuroscience are advised to require that the corresponding author obtain written permission to be acknowledged from all acknowledged individuals.

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The authors’ request for addition or removal of an author should be properly justified. Please note that a change in authorship (order of listing, addition or deletion of a name, or corresponding author designation) after submission of the manuscript will be implemented only after receipt of signed statements of agreement from all parties involved (all listed authors and the author to be removed or added).

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Choice of reviewers

The Editor seeks advice from experts in the appropriate field. Research articles and communications are refereed by a minimum of two reviewers, review papers by at least three.

Suggestions from authors

Authors are requested to suggest persons competent to review their manuscript. However, please note that this will be treated only as a suggestion, and the final selection of reviewers is exclusively the Editor’s decision. The authors’ names are revealed to the referees, but not vice versa.

The reviewers make an objective, impartial evaluation of scientific merits of the manuscript. Reviewers operate under guidelines set forth in the Guidelines for reviewers and are asked to comment on the following aspects of submitted manuscripts:

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▪ broad interest to the community of researchers;
▪ significance to the field, potential impact of the work, conceptual or methodological advances described;
▪ study design and clarity;
▪ substantial evidence supporting claims and conclusions;
If a manuscript is believed to not meet the standards of the journal or is otherwise lacking in scientific rigor or contains major deficiencies, the reviewers will attempt to provide constructive criticism to assist the authors in ultimately improving their work. If a manuscript is believed to be potentially acceptable for publication but needs to be improved, it is invited for reconsideration with the expectation that the authors will fully address the reviewer’s suggestions.

Once all reviews have been received and considered by the Editor, a decision letter to the author is drafted. There are several types of decisions possible:

- Accept without revision
- Minor revision
- Major revision
- Reject

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The final decision is made by the Managing Editor, or in case of conflict, by the Editor-in-Chief.

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Consent

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The trial registration number should be provided at the end of the Abstract.

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As of January 2012, electronic publication of taxon names is a valid form of publication. Manuscripts containing new taxon names or other nomenclatural acts must follow set by the International Code of Nomenclature. All new taxa reported in articles published in Translational Neuroscience will be available in PDF format at De Gruyter Online platform and digitally preserved in Portico.

New Zoological Taxa

For a new zoological taxon name, authors guidelines set by the International Commission on Zoological Nomenclature (ICZN). For novel fungal taxon name, authors should contact ZooBank about registration of the new species name and request the corresponding unique digital identifier, a Life Science Identifier (LSID). The unique identifier should be provided in the final published article. The final version of the article must cite the relevant LSIDs (or GUIDs), where available.

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For a novel plant taxon name, authors must follow guidelines set by the International Code of Nomenclature for algae, fungi, and plants. For novel fungal taxon name, authors should contact MycoBank or Index Fungorum about registration of the new species name and request the corresponding Globally Unique Identifier (GUID), currently in the form of a Life Science Identifier (LSID). The unique identifier should be provided in the final published article. The final version of the article must cite the relevant LSIDs (or GUIDs), where available.

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