Dear Author,

We are happy to welcome you to De Gruyter! In order to ensure a smooth typesetting process, please carefully adhere to the following guidelines when preparing your manuscript.

• Articles should be written in German, French or English and should not have been previously published elsewhere.

• Text and footnotes should not exceed a length of 6,000 words.

• Articles should be submitted in electronic form, in RTF or DOC format; please send an identical version in PDF format.

• Please include
  - a short abstract (max. 600 characters incl. blank spaces) in English and, if possible, also in French and German,
  - up to five keywords in English and, if possible, also in French and German,
  - your name, e-mail address and your affiliation.

• Please follow the guidelines of the SBL Handbook of Style. In the following you find more detailed information on the format of bibliographic references, the usage of special characters and transliteration.

1. General
   - All document files will be converted to a format suited to processing in a typesetting system. Accordingly, there is no need for extensive formatting on the part of the author or editor. In particular, there is no need to define or adjust any of the following features:
     o type area, fonts, and type sizes
     o page numbering and running heads
     o headings, paragraphing, and line spacing
     o hyphenation
     o indentation of quotations, tables, figures, etc.

2. Obtaining permissions
   - It is the author’s responsibility to request any permission required for the use of material owned by others.
   - When all permissions have been received, the author should send them, or copies of them, to the publisher, who will note, or comply with, any special provisions regarding credit lines contained in them.

3. Technical issues
   - For non-Latin fonts (Hebrew, Greek, Coptic, etc.) please use Unicode-compatible fonts or the relevant fonts from the Society of Biblical Literature.
   - For the transcription of Hebrew words please follow the guidelines of ZAW:
     Consonants: ב,g,d,h,w,z,h,t,y,k,l,m,n,s,p,q,r,s,t.
     Dagesh lene is not considered, Dagesh forte is represented by a double-consonant.
     Vowels: å (Qāmaš hāṭāp å), ø, ø, æ, ø, e, ø, i, ø, o, ø, u;
     with mater lectionis: å, ø,t, ø,t, ø,t, ø,t, ø,t, ø,t, ø,t, ø,t;
     as Ḥāṭep-phonems: ø, ø, ø, ø; Šwā’ mobile µ; Pataḥ furtivum ø.

Zeitschrift für die alttestamentliche Wissenschaft
Instructions for Authors
4. Standardization
   - Items to be checked for consistency throughout the printout include italicizing of words, placement of footnote numbers in the text, spaces or lack of spaces at either side of dashes, etc.
   - Either standard British or American English spelling may be used, but should be consistent throughout the volume.

5. Titles and headings
   - All headings, including chapter titles as well as in the table of contents, begin flush left.
   - For all headings in the file, please do not use generic codes but the following numbering system:
     1. Main heading
     1.1 Section heading
     1.1.1 Subsection heading
   - Do not end a title or heading with a period when it is to appear on a line separate from the text.
   - You may use either the sentence style (e.g., capitalize only the first letter of the first word and of proper nouns) OR the headline style (e.g., capitalize all letters in a title apart from articles and prepositions), but please be consistent in your choice and use only one style or the other. This also applies to the table of contents.

6. Quotations
   - Short quotations (fewer than 60 words) should be run on (i.e., included within the text) and should be enclosed in double quotation marks. Single quotation marks enclose quotations within quotations.
   - Longer quotations should appear as a block, separated from the text by at least two carriage returns (¶¶). They are not to be enclosed within quotation marks.
   - All quotations should follow the original text exactly in wording, spelling, and punctuation. Any additions by the author should be indicated by square brackets. Indicate omissions by ellipsis points within brackets.

7. Citations and References
   - For references please use the footnotes and bibliography system.
   - Notes should be numbered consecutively throughout the text using Arabic numerals.
   - Note numbers in the text should be superscript (small raised) numbers without parentheses and should directly follow the word in question or a punctuation/quotation mark if applicable, with no blank space.
   - Give the full first names of authors and editors.
   - Give the inclusive page numbers of articles in journals or edited works.

Footnotes and Bibliography System
   Book:

   Translated book:

   Edited book:

   Multivolume book:

   Book in a series:
Article in edited book:

Article in journal:

Article in lexicon:

After the first, full reference in a note, subsequent references to a particular source are shortened.
1 Arndt and Virmond, Schleiermacher, 89.
1 Geertz, “Religion”: 15

8. Typeface, emphasis, and punctuation
   – Italics should be used for:
     o foreign-language expressions;
     o titles of books, published documents, newspapers, and periodicals.
   – Italics may be used to:
     o draw attention to significant terms at first mention only;
     o emphasize a word or phrase in a quotation, if so indicated “[emphasis mine].”
   – Please do not use any other kind of emphasis; boldface type, underlining or capital letters used for emphasis are undesirable.
   – Double quotation marks should be used in all cases unless otherwise noted.
   – Use rounded quotation marks (“…”) not “straight” ones.
   – Do not use double round brackets: brackets within parentheses should be square brackets.
   – Full stops should be placed within quotation marks.
   – Parenthetical dashes are longer than hyphens. If you cannot print dashes, use double hyphens.
   – An “en”-dash, “–”, is used to indicate continuing or inclusive numbers, such as “1965–1966”, or pages “5–8”. If your word processor has no en-dash, use two hyphens characters.

10. Abbreviations
   – Use only the simplest and most common abbreviations (i.e., etc., e.g., et al.).
   – No general abbreviations are to be used in the main body of the text (“century,” “for example,” etc. are to be written out in full). Equally, all first names are to be written out in full.
   – Do not use periods after acronyms (AAR, not A.A.R.).
   – Periodicals, series and lexicons should be abbreviated according to SBL Handbook of Style and IATG3 (Siegfried Schwertner, Internationales Abkürzungsverzeichnis für Theologie und Grenzgebiete, Berlin/Boston ’2014).
   – Single references to biblical books are to be abbreviated according to the SBL Handbook of Style, e.g., Jer 20:7.
   – Verse numbers within a chapter are separated by a comma without a space (e.g., Mark 12:13–17, 35–37).
   – Passages from various chapters and various books are separated with a semicolon with a space (e.g., Num 12:1–15; 20:1–13; Mark 11:27–33; 12:1–12) with the exception of parallel passages (e.g., Matt 6:9–13 par. Luke 11:2–4), as are several chapters without verse numbers (e.g., Jer 5–6; 9).
   – In the case of numbered books (e.g., 1Sam or 2Sam) there is no space between the number and the name of the book.
11. **Tables, figures, and illustrations**
   - Tables and figures should be numbered consecutively throughout a monograph and be given titles. The title of a table should appear above the table, the title of a figure below the figure.
   - Please insert tables and figures (photographs, scans) directly into the text file. Additionally, please provide us with separate high resolution TIFF or JPG files (300 dpi).