Information for authors interested in publishing a monograph or edited volume in the series Studies in Generative Grammar (SGG)

Stage 1: Proposal and letter of intent

Prospective authors or editors should submit a book proposal containing at least the following information:

1. Title of the book
2. Description of the topic (illustrated with examples, diagrams, etc. where appropriate)
3. Contribution made to current debates in the field of generative grammar
4. Relevance to the areas of study stated in the scope of the book series
5. Proposed structure of the book and rationale for that structure
6. Brief narrative CV of authors and editors
7. Description of target audience / proposed market
8. List of competitor publications (please indicate publisher and price if possible)
9. Approximate length (manuscripts containing 250–350 pages are preferred).

Depending on the type of manuscript, the following documents should be provided:

Dissertations: The manuscript itself and the supervisors’ reports (if available).
Monographs: A summary of the central research questions addressed and the answers given (if not provided in 2. or 3. above).
Edited works: Abstracts for all contributions.

The proposal should comprise approximately 10 pages and should be submitted by email either to the series editor or to De Gruyter Mouton (for contact details, see below). Your proposal will be reviewed by a series editor or external reviewer. In case of positive evaluation De Gruyter Mouton will send you a letter of intent if necessary, stating the publisher’s interest in receiving a full draft manuscript. You may also receive suggestions concerning the content and structure of the manuscript.

You may then be asked to submit a sample chapter (this can also be submitted with the proposal). You will be asked to fill in an author’s questionnaire providing content and marketing information. De Gruyter Mouton will calculate the production costs of the book and present the project to the directors of its parent company, De Gruyter. In case of acceptance De Gruyter Mouton will issue a contract.

In consultation with your De Gruyter Mouton editor you will choose a mode of production, i.e. (i) data conversion or (ii)camera-ready copy preparation. The relevant style sheets will be sent to you.

Stage 2: Review and revision

We ask all volume editors to undertake a process of internal review before submitting their manuscript for review to the publisher and series editor(s). We recommend that the internal review include contributors each reviewing one other chapter to provide feedback to other volume authors. Once this internal review process is complete, the volume editors are then responsible for ensuring overall coherence for the full work. Contributors may need to make revisions in order to ensure this broader volume cohesion. When volume editors submit the manuscript, it is beneficial to also submit any internal reviewer reports that are produced during the process. This will help us know how rigorous the editing process has been and will assist in moving the book towards publication. Once we receive the manuscript, we will send it to an external reviewer for comments.

External reviews generally take about 8 weeks. On the basis of the reviewer’s report, the editors will make a decision of acceptance or rejection. The reviewer’s comments will be forwarded to you. In case of acceptance you will also receive suggestions for potential improvements made by the series editors.

Authors and editors are responsible for ensuring that the manuscript is written in professional scientific English. If need be, a proofreader should be consulted.

The revised version of the manuscript should be sent to De Gruyter Mouton with an overview of the changes made in reaction to the reviewer’s and editor’s comments. In case of approval the series editors will recommend the manuscript for publication to the publisher.
Stage 3: Production

The production process will be carried out in close cooperation with your production editor. If you plan to prepare a camera-ready copy, please contact De Gruyter Mouton for the current template (available in Word or LaTeX). You will be asked to send sample pages to your production editor. If your book is produced as data conversion, you will receive first and second proofs for checking. Indices are prepared by authors. Guidelines for index preparation will be provided by De Gruyter Mouton. Production of camera-ready copy takes approximately 3 months. A disk conversion can take 4 to 6 months in production.

Summary of procedure

- proposal
- chapter(s)
- contract
- submission of manuscript
- reviewing
- revisions
- production
- index
- publication

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