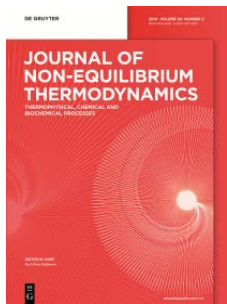


## I. Submission of manuscripts



Please submit original manuscripts online at:

<http://mc.manuscriptcentral.com/jnet>

Manuscripts should be written in clear and concise English. Please have your text proofread by an English native speaker before you submit it for consideration. At the proof stage, only minor changes and corrections are allowed.

## II. Type and length of contribution

The *Journal of Non-Equilibrium Thermodynamics* publishes selected review articles, papers describing original research and short communications.

**Review articles** will be solicited by the Editors and the Editorial Advisory Board. The articles should provide an overview of theoretical and of experimental results in one particular field of non-equilibrium thermodynamics.

**Original contributions** should contain new and original ideas and research results.

**Short communications** are mainly devoted to rapid publication of new results. They may also be used to discuss papers published previously in the journal as a **Comment and Reply**. Manuscripts should not exceed 1000 words.

## III. Layout of manuscripts

There is no specific layout template to be followed. After acceptance of a manuscript the layout will be adapted to De Gruyter's housestyle by our typesetters. The first page of the manuscript should include: running title, full title, full names of authors, institutional affiliation (in English with city and country), and contact information including an e-mail address for each author. Each paper should include

**Keywords** and an **Abstract** of approx. 200 words which gives a clear indication of the nature and the range of the results in the paper.

The **Introduction** to the manuscript should contain a clear definition of the problem being considered. Wherever possible theoretical results should be cited. The use of SI units is required.

**Equations** should be well-aligned and should not be crowded. Only Latin and Greek alphabets are to be used. Complicated superscripts and subscripts should be avoided by introducing new symbols. Avoid repetition of a complicated expression by representing it with a symbol.

For MS Word submissions ensure that equations are created using the Math function of Word 2007 or higher, MathType or Microsoft Equation Editor with Word 2003.

The number of **Figures** should be limited to the absolute minimum. Images must be of good contrast and sufficiently high resolution for reproduction (minimum 600 dpi). Lettering of all figures should be uniform in style. Authors are encouraged to submit illustrations in color if necessary for their scientific content. Publication of **color figures** is provided **free of charge** both in online and print editions.

When drawing bar graphs, use patterning/color instead of grey scales (faint shading may be lost upon reproduction).

Each figure should be uploaded separately as .jpg-, .eps-, .pdf- or .tiff-file. The legends for the figures must be concise and self-explanatory. The key to the symbols in the figures should be included in the figure where possible. Otherwise, they should be included in the legend.

A concise, self-explanatory caption should appear below **Figures and Tables**. Each table should be placed on a separate manuscript page including its caption. All figures and tables should be numbered and referred to in your document as Table 1 or Figure 1 (e.g. "See Table 1", "As Figure 2 indicates" etc.).

**References** must be numbered consecutively in square brackets [ ] as they are cited. All references should be collected at the end of the paper. List all authors when there are six or fewer; when there are seven or more, list the first six, followed by "et al."

- *Articles in journals*: A. Carbonaro, G. Metafuno and C. Spina, Parabolic Schrödinger operators, *J. Math. Anal. Appl.* **343** (2008), 965–974.
- *Articles ahead of print*: D. Farley and L. Sabalka, Presentations of graph braid groups, *Forum Math.* (2010), DOI: 10.1515/form.2011.086.
- *Accepted articles*: S. A. Antonyan and T. Dobrowolski, Locally contractible coset spaces, *Forum Math.*, to appear.
- *Preprints*: Z.-Q. Chen and L. Wang, Uniqueness of stable processes with drift, preprint (2013), <http://arxiv.org/pdf/1309.6414v1>.
- *Books and Monographs*: K. H. Hofmann and S. A. Morris, *The Structure of Compact Groups*, 3rd ed., De Gruyter Stud. Math. 25, De Gruyter, Berlin, 2013.
- *Contributions*: W.-A. Yong, Basic aspects of hyperbolic relaxation systems, in: *Advances in the Theory of Shock Waves*, Progr. Nonlinear Differential Equations Appl. 47, Birkhäuser, Boston (2001), 259–305.

## IV. Manuscript processing

All submitted papers will be passed on by the Editors to members of the Editorial Advisory Board (EAB) for evaluation. The members of the EAB are authorized to review manuscripts and accept them for publication. As a rule, for a paper to be accepted it is necessary to obtain the recommendation of two reviewers, one of which should be a member of the EAB. Only papers which have neither been published elsewhere nor have been submitted for publication to another journal can be accepted for publication.

**Galley proofs** of the typeset article will be forwarded to the authors as a PDF file. The proofs should be carefully checked for errors and immediately returned to the editorial office.

**Offprints** can be ordered in numbers above 100 for a charge when returning the corrected proof to the editor. The price per offprint is given on the order form accompanying the galley proofs. After publication, a PDF-file of each paper will be made accessible online to the corresponding author to facilitate communication within the scientific community.

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