



JOURNAL OF PERINATAL MEDICINE

Instructions for Authors

1. Scope and general policies of the Journal
2. Ethical conduct of research
3. Submission of manuscripts
4. Preparation of manuscripts
5. Open access policy

1. Scope and general policies of the Journal

Journal of Perinatal Medicine appears in 9 issues per year in print and electronically and publishes original papers and reviews on all aspects of obstetrical and neonatal research and provides rapid online publication for all items of articles:

- **Review articles** - providing coverage of theoretical and practical points of view in a particular field: Manuscript: length according to previous arrangement. References should be limited to max. 50 citations. Submission after consultation with the Editor-in-Chief.
- **Original contributions** - reporting on new results, particularly from the clinical and experimental areas. Manuscript: approx. 8 pages. Abstract: approx. 200 words. References should be limited to max. 30 citations.
- **Short communications** - rapid publication of new/preliminary results. Manuscript: maximum 3 pages, 1 figure, 1 table. Abstract. References should be limited to max. 10 citations.
- **Opinion papers** - invited statements on themes of topical interest.
- **Letters of the Editor** - permitting exchange of views and information on controversial topics discussed at conferences and meetings, and comments on previously published material with absolute minimum delay. Manuscript: max. 1 page.
- **Academy papers** - submission by invitation only.
- **WAPM-Newsletters** - Information of the World Association of Perinatal Medicine.
- **Congress Abstracts** can be published only electronically at page charges (estimates are available on request).

Case reports can no longer be considered in JPM, but due to the broad interest they can be published in the journal Case Reports in Perinatal Medicine (<http://www.degruyter.com/crpm>) that is closely related to JPM.

Peer review JPM is a double-blind peer reviewed journal. Manuscripts are reviewed anonymously by at least two independent reviewers selected by the Editors.

Turnaround times JPM aspires to notify authors about the review decision within 4-6 weeks from submission date. Revised manuscripts should be returned within 6 weeks. Accepted articles are published online within 4 weeks after acceptance.

Rejection of manuscripts Manuscripts dealing with subjects that have been well studied in the literature, and that do not resolve questions raised by previous studies, or manuscripts that are statistically underpowered, are likely to be rejected without peer review.

Unpublished material Submission of a manuscript to JPM implies that the work described has not been published previously, except in the form of an abstract, academic thesis or lecture;

that it is not under consideration for publication elsewhere; that publication of the work is approved by all authors and tacitly or explicitly by the responsible authorities where the work has been carried out; and that, if accepted, it will not be published elsewhere, in English, German, or in any other language, without the written consent of the Publisher.

Proofs The corresponding author of an article will receive the proofs in electronic form to check for editing and type-setting accuracy. Major changes to the article as accepted for publication will not be considered at this stage, unless the authors pay for these changes.

Offprints The electronic files of typeset articles in Adobe Acrobat PDF format are provided free of charge; corresponding authors receive an e-mail notification that their article has been published online. Paper offprints can be ordered in addition; an offprint order form will accompany the page proofs and should be completed and returned with the corrected proofs immediately if offprints are requested.

Core Outcomes in Women's and Newborn's Health



JPM is part of the [CROWN initiative](#), and supports CROWN's aim to facilitate the embedding of core outcome sets in research practice. We therefore ask authors to consider the following:

- The importance of outcomes reported should be covered in the manuscript.
- The methods section should include whether a core outcome set (COS) was used when designing the trial
- If a COS has been used this should be stated
- If a COS has not been used, the [CROWN database](#) should be checked to comment on whether a relevant COS exists or is in development
- If a COS has not been used, this should be analysed in the discussion section of the paper.

2. Ethical conduct of research

For information on plagiarism, please refer to [COPE Committee on Publication Ethics](#). Please note that JPM uses the check program "iThenticate" to assess for potential overlap in prior publication(s). Any previously published material must be referenced appropriately in the manuscript.

Informed consent Protection of privacy is a legal right that must not be infringed without individual informed consent. In cases where the identification of personal information is necessary for scientific reasons, authors should obtain full documentation of informed consent, including written permission from the patient or their legal guardians prior to inclusion in the study. The following (or similar) statement should be included in the Materials and methods section: Informed consent was obtained from all individuals included in this study.

Authorization for the use of human subjects Manuscripts containing information related to human use should clearly state that the research complies with all relevant national regulations and institutional policies and has been approved by the authors' Institutional Review Board or any equivalent Committee. Copies of the guidelines and policy statements must be available for review if necessary. The editors reserve the right to seek additional information or guidance from reviewers on any cases in which concerns arise. All investigations with human subjects must have been conducted by following the tenets of the [Declaration of Helsinki](#), what is more authors must identify the committee or review board approving the experiments, and provide a statement indicating approval of the research. The

following (or similar) statement should be included in the Methods section: Ethical approval: The research related to human use has been complied with all the relevant national regulations, institutional policies and in accordance the tenets of the Helsinki Declaration, and has been approved by the authors' institutional review board or equivalent committee.

Authorization for the use of experimental animals Manuscripts containing information related to animals use should clearly state that the research has complied with all relevant national regulations and institutional policies and has been approved by the authors' institutional review board or equivalent committee. Copies of the guidelines and policy statements must be available for review by the Managing Editor if necessary. The editors reserve the right to seek additional information or guidance from reviewers on any cases in which concerns arise. The research using animal subjects should be conducted according to the Principles of Laboratory Animal Care and similar documents (e.g. [NIH](#)). For manuscripts reporting experiments on live vertebrates or higher invertebrates, authors must identify the committee approving the experiments, and must confirm that all experiments were performed in accordance with relevant regulations. The following (or similar) statement should be included in the Methods section: Ethical approval: The research related to animals use has been complied with all the relevant national regulations and institutional policies for the care and use of animals.

If the manuscript does not contain any study that requires human or animal ethical approval, the following statement should be included in the Methods section: Ethical approval: The conducted research is not related to either human or animals use.

Conflict of interest: Authors are responsible for recognizing and disclosing financial and other conflicts of interest that might bias their work. This information must be included in each manuscript. Please declare any conflicts of interest, funding, employment, or leadership and honoraria in an appropriate Acknowledgement placed previous to the reference section. A conflict of interest for a given manuscript exists when a participant in the peer review and publication process – author, reviewer, and editor – has ties to activities that could inappropriately influence his or her judgment, regardless of whether judgment is, in fact, affected. Financial relationships with industry (for example, employment, consultancies, stock ownership, honoraria, expert testimony), either directly or through immediate family, are usually considered the most important conflicts of interest. However, conflicts can occur for other reasons, such as financial support of the study, ties to health insurance, politics or other stakeholders, personal relationships, academic competition, and intellectual passion.

To ensure fair and objective decision-making, authors must declare any associations that pose a conflict of interest (financial, personal or professional) in connection with the manuscript under evaluation. This must be declared during the submission process and also at the end of the manuscript. If you have no declaration to make, please insert None declared. The below mentioned statement should be included before the Reference section (or after the Acknowledgments section, if applicable). Authors must also declare responsibility for the entire content of the manuscript and may declare individual contributions of each author, if applicable.

Copyright Manuscripts are accepted on condition of transfer of copyright (for U.S. government employees: to the extent transferable) to the publisher. Once the manuscript has been accepted, it may not be published elsewhere without the consent of the copyright holders.

Note for authors of NIH-funded research De Gruyter acknowledges that the author of a US-agency-funded article retains the right to provide a copy of the final manuscript to agency upon acceptance for publication or thereafter, for public archiving in PubMed Central 12

months after publication in JPM. Note that only the accepted author's version of the manuscript, not the PDF file of the published article, may be used for NIH archiving.

3. Submission of manuscripts

Please submit manuscripts exclusively online at: <https://mc.manuscriptcentral.com/jpmed>

Direct all correspondence to: Ms. Ingrid Grünberg, Editorial Office Journal of Perinatal Medicine, DE GRUYTER; Genthiner Str. 13, 10785 Berlin/Germany, Phone: +49-30-26005-245, E-mail: JPM.editorial@deGruyter.com

4. Preparation of manuscripts

Language Manuscripts should be written in clear and concise English. Please have your text proofread by a native speaker or professional language service before you submit it for consideration. At proof stage, only minor changes other than corrections of printers' errors are allowed.

Cover letter Each manuscript should be accompanied by a cover letter containing a brief statement by the authors describing the novelty and importance of their research.

General format and length Type the manuscript (including table legends, figure legends and references) double-spaced using 12 pt font size and 1 inch margins. Number all pages. Do not use footnotes in the text, use parentheses instead.

When you submit your work, please ensure the following:

- The manuscript is complete and uploaded correctly. (The HTML version and the PDF file generated from the submitted files must be approved.)
- The title page contains the full title, short title, the full names of all authors (personal name, middle initials, family name), and the full address and the academic title of the corresponding author. The title page should also report the word count, the number of tables and figures, and whether the submission includes any supplemental material.
- Due to the double blind peer reviewing the main document of the manuscript does not contain author names and affiliations
- All Figures and Tables have been uploaded and appear correctly and numbered at the end of the PDF.
- Abstract, Keywords, List of Abbreviations, Tables and Figures, and captions and legends are included.
- Manuscript is spell-checked and within the word limit for the type of article.
- References are in the correct format (Vancouver style) and cited sequentially in the text.
- References mentioned in the reference list are cited in the text and vice versa.
- Ethical approval is obtained and mentioned in the text.
- Numbers in the text, tables, or figures use decimal points, not commas.
- Supplier names, incl. city and country, are provided for reagents and apparatus reported in the manuscript.

Terminology of papers should be clearly understandable even to non-theorists.

Literature citations: Vancouver style

<http://guides.lib.monash.edu/citing-referencing/vancouver>

Adhere strictly to the reference style of the Journal (Vancouver; recommendations of the "International Committee of Medical Journals Editors"). All references mentioned in the Reference list must be mentioned in the text, and vice versa. List and number the references

consecutively in the order that they appear in the text, including Tables and Figures. In the text, identify references by Arabic numerals in [parentheses]. Italic and boldface font type in the Reference section is not allowed. List all authors; if the number is 7 or more, list the first 6 names followed by et al. Identify authors by last name first, followed by up to 2 initials, without periods, indicating the authors' first name. Only the first name of the title is capitalized, as well as proper names within the title.

A. Reference within text: References should be expressed as follows: Either as numbers [in square brackets] pertaining to the respective papers within the reference list (a) or under the author's name followed by the respective number in the reference list (b). a. "As several authors [4, 17, 21] have reported ..." b. "As Smith [14] and Windus [21] have reported ..."

B. Reference list: The reference list containing all authors mentioned in the text, should be arranged in the order of appearance and numbered accordingly. The original title of every paper must be given in full and in the original language; abbreviations of periodical names should conform to those used PubMed and in the Web of Knowledge ([NIH.Linkout.Journals; Web of Knowledge](#)),

After the abbreviated journal name, give the year of publication, followed by a semicolon, volume number (but no issue number), followed by a double colon, and the page numbers, with the last page number in shortened format. Meeting abstracts may be cited only if published in journals. Unpublished observations and personal communications are cited only in the text. Correct linking of the references depends on strict adherence to Journal style.

The style and punctuation of references should follow the format illustrated by the following examples:

1. Standard journal article List the first six authors followed by et al. Halpern SD, Ubel PA, Caplan AL. Solid-organ transplantation in HIV-infected patients. *N Engl J Med*. 2002;347:284-7.
2. Organization as author Diabetes Prevention Program Research Group. Hypertension, insulin, and proinsulin in participants with impaired glucose tolerance. *Hypertension*. 2002;40:679-86.
3. No author given 21st century heart solution may have a sting in the tail. *BMJ*. 2002;325:184.
4. Book: Personal author: Carlson BM. *Human embryology and developmental biology*. 3rd ed. St. Louis: Mosby; 2004. Brown AM, Stubbs DW, editors. *Medical physiology*. New York: Wiley; 1983.
5. Chapter in a book: Meltzer PS, Kallioniemi A, Trent JM. Chromosome alterations in human solid tumors. In: Vogelstein B, Kinzler KW, editors. *The genetic basis of human cancer*. New York: McGraw-Hill; 2002. p. 93-113.

5. Open Access policy

If your manuscript is accepted, open access publication is available for authors who wish to make their article freely available on De Gruyter Online. Authors choosing to publish open access pay an article processing charge. All articles undergo peer review and will be accepted for publication based on the quality of their scientific contribution. Choosing open access publication has no influence on the peer review or acceptance process. For more information on De Gruyter's open access policies: <http://www.degruyter.com/dg/page/577/open-access-policy>

Hybrid Open Access

For complete details on hybrid open access publishing at De Gruyter please see: <https://www.degruyter.com/page/560>

Thank you for consideration!