Instructions for Authors

The original of the manuscript should be submitted as an attachment (in .doc or .docx format) by e-mail to: angela.barinekova@uniba.sk and in copy to olga.kyselovicova@uniba.sk. The subject of the e-mail should be entitled as follows: “AFEPUC Manuscript_Surname of the first author” (example: “AFEPUC Manuscript_Athlete”). By one e-mail the author can submit one manuscript. If one author is submitting more manuscripts, the e-mail subject should be different (example: “AFEPUC Manuscript_Athlete1, AFEPUC Manuscript_Athlete2,”).

Editorial Board accepts only original articles not previously published and articles that are not being considered or have not been submitted for publication elsewhere. If parts of the results have been published as conference abstract or elsewhere, it should be stated in references. The approval of the ethics committee (if applicable) should be mentioned in the section Methods.

Attachments

I: Cover letter

The corresponding author should be identified (author's full name, affiliation, full postal address, e-mail, telephone, and e-mail address). Co-authors full name, affiliated institution, and postal address must be provided and clearly indicated. The cover page shall include the following statement: “The undersigned authors transfer the ownership of copyright to the journal Acta Facultatis Educationis Physicae Universitatis Comenianae. We declare that the article is original, has not been published or has not been submitted for publication in other journals. We also declare that the research reported in the paper was undertaken in compliance with the Helsinki Declaration.”

II: Manuscript

Manuscript should include:

1. Title of the paper, author's and co-authors names and affiliation together with the Abstract + Key words in English,

2. Title of the paper, author's and co-authors names and affiliation together with the Abstract in Slovak (for authors who don’t speak Slovak the translation is not obligatory),

3. Main document,

4. List of references.
III: Tables
Including table titles (centered on the top)

IV: Figures
Including figure titles (centered under the figure)

Preparing the manuscript

The length of the manuscript should not exceed more than 10 pages (Times New Roman 12, spacing 1.5). As language of publication is English, only English manuscripts are accepted. Manuscripts written by the authors who are not English native speakers should be checked by an English native speaker before submission.

Original research articles should be structured in the following sections:

- TITLE
- ABSTRACT (Aim; Material/Methods; Results; Conclusions; Key words)
- INTRODUCTION
- METHODS
- RESULTS
- DISCUSSION
- CONCLUSION(S)
- ACKNOWLEDGEMENTS
- REFERENCES

The subheadings should be written in Times New Roman 14, Title case, alighted to the left, after every subheading a break of 6 points should be kept.

TITLE

The title of the article should be short, concise and descriptive. Names of authors with full address of the department, institution where the work has been performed but without concise academic and professional degrees should be used.

ABSTRACT AND KEY WORDS

The abstract of the scientific article should contain no more than 200 words. The abstract should summarize relevant information. It should state the purpose of the investigation, basic procedures, main findings together with their statistical significance (if necessary), and principal conclusions. Up to 5 key words are also to be provided for the purpose of indexing - on a new line underneath the abstract.
ACKNOWLEDGMENTS
If applicable, max. 800 characters incl. spaces

The acknowledgments of the contributions of colleagues can be stated in this section as well as acknowledgments for financial support. If the manuscript was written for the occasion of personal or institutional anniversary it should be mentioned here.

TABLES
Tables should be submitted in the text. Each table should be cited in the text and supplied with a brief title on the top of the table (Times New Roman 10, italic and bold, spacing 1, example: Table 1 Changes in blood pressure). In every table all the abbreviations and non-standard units should be explained.

FIGURES
Figures should be submitted in the text. Black and white color or grey shading is preferred. They should be numbered in Arabic numerals in order of appearance in the text, where they are referred to as Fig. 1, Fig. 2, etc. Figures that include more than one image should be organized economically and labeled as a, b, c, etc. (small letters). Under every figure a brief title has to be cited (Times New Roman 10, italic and bold, spacing 1, example: Figure 1 Changes in blood pressure). In every figure all the abbreviations and non-standard units should be explained.

Photographs must be in JPG or TIFF format, preferred resolution 300 dpi. Graphs must be in GIF, TIFF or JPG format, preferred resolution 300 dpi.

UNITS OF MEASUREMENT
Units of measurement should be in accordance with International System of Units (SI).

ABBREVIATIONS
Avoid abbreviations in the title and abstract except well-known or official nomenclature-based ones. The full term for which an abbreviation stands should precede its first occurrence in the text, further in the text abbreviation should be used only.

REFERENCES
Each mentioning of statements or findings by other authors should be supported by reference. Cited references in the text are to be cited using the surname(s) of the author(s) followed by the year of publication of the work referred to, e.g. (Huddle 2010), (Huddle & Smith 2010). In case of more than two authors, use name of first author followed by "et al.", e.g. (Smith et al. 2010). If several works are cited, they should be organized chronologically, starting with the oldest one. If more than one publication of same author(s) use the surname followed by the oldest work first, e.g.: (Huddle et al. 1993, 1996). Avoid using abstracts and personal communications as references (the latter can be cited in the text). The list of the cited literature should be added at the end of the contribution. Literature should be cited according to the enclosed instructions. The titles of journals should be abbreviated according to the ISO standards (see also “Examples of
bibliographic references” at the end of the instructions).

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All manuscripts, written according to the above instructions will be evaluated via blind review. The reviewers are chosen by the Editor Board based on the content of the article. The assessments will be presented anonymously to the author and, in the case of substantial reservations, the article will be returned to the author for correction. After corrections have been made, the author will send back to the Editorial Board corrected copy of the article. The Editorial Board guarantees confidentiality during the reviewing and publication process. The submitted material will not be returned. The authors (contact persons) of the accepted articles will be informed when their article will be published.

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Note: For six or fewer authors, list all author names. For seven or more authors, list the first three author names, then add “et al.”

Monograph (book, textbook, course)


Book chapter, proceedings


Journal article


Electronic (CD ROM), web sites and online sources


Thesis (master, dissertation, etc.)